



The Institute of Ismaili Studies
Minutes of the Board of Governors
Held on 21st October
Meeting No. 07/22

Governors Present:	Professor Ali Asani Dr Nadia Eboo Jamal Ms Karina Govindji Dr Arif Jamal Mr Rahim Karim Mr Alykhan Kassam Professor Tashmin Khamis	Mr Naguib Kheraj Dr Sharofat Mamadambarova Dr Shofuga Mir Malekyar Mr Habib Motani Professor Nacim Pak-Shiraz Professor Farid Panjwani
Governors Absent:	Mr Amyn Kassim-Lakha	
Quorum present:	Yes	
Others present:	Dr Farhad Daftary (permanent guest) Ms Selina Ramji (permanent guest) Wasim Moosa (item four) and Nadine Chambers (items four and five)	

The meeting was called to order at 13.30pm.

1. *Conflicts of interest*

- a) There were no declarations of interest over and above the current standing list of interests notified to the Board.

2. *Director's Report*

- a) The Director's Report for September 2022 was noted.

3. *Board Committee and Working Group Updates*

- a) Board Committee and Working Group updates were noted

4. *2023 Operational Plan & Budget – key initiatives and changes*

- a) The paper was considered.
- b) The SMT need to make changes to come up with a reasonable budget given the directional guidance shared with them.
- c) The budget paper should be presented for discussion during the November meeting.

5. *Hybrid Working*

- a) The submission was considered.
- b) It was noted that there may be some confusion around hybrid working and flexible working which will need to be clarified with all staff.
- c) The Governors were supportive to move forward with the proposed policy for a trial period, with appropriate monitoring and pre-identification of specific roles that may require greater office presence.

6. *Induction programme for the new Director*

- a) Mrs Ramji was requested to connect with Ms Shams Jaffer on the induction plan for the new Director.

7. *Proposal to commemorate the Late Nabila Walji*

- a) The Governors were supportive of the proposal to hang one of Nabila's photographs at Victoria Hall and to launch a named three-year research grant in her honour.

8. *Intake of students*

- a) The Governors were supportive of the proposal.
- b) Mr Kheraj will speak with relevant individuals and revert back with their collective preference.

9. *Any other business*

- a) None

Selina K Ramji
IIS Board Secretary
21st October 2022